

# **Shepherd's Ford Productions**

20 Shepherds Ford Lane, Bluemont, VA 20135 office@shepherdsford.com

## **2009 Food Vendor Information**

### **Watermelon Park Fest**

Thank- you for your interest in vending at our event. The event is being held September 24, 25 & 26, 2009, rain or shine. The gates will open at noon on the 24th and the last performance will be over prior to midnight the 26th. Vendors may be open for business anytime during this time frame and are expected to be open as much as possible between 12noon-11pm each day. No alcohol sales are permitted. All food vendors are required to use biodegradable or recyclable serveware and to sell prepackaged goods in recyclable containers when possible (we can provide you with sources). Aluminum cans are preferred over plastic; no Styrofoam or glass containers please. Vendors must separate recyclable trash into available bins.

### **We Provide**

The festival will provide four vending passes per approved applicant, vending space with nearby access to water, limited electrical hook up, and toilet facilities. Beyond these measures Watermelon Park Campground and Shepherd's Ford Productions LLC assume no responsibility or liability for materials, equipment or other items brought by the vendor to Watermelon Park.

### **Compliance**

Only licensed mobile food units are permitted. The vendor is responsible for any and all compliance with local and state Tax and Health Department requirements. All vendors must secure an annual Clarke County business license. The application and fee are due in the Commissioner of Revenue's office before the event. For more info contact: Commissioner of Revenue – Clarke County at 540-955-5108, 101 Chalmers Court, Berryville, VA 22611.

### **Set up and Removal**

Vendors may begin set-up at 10:00 am on Thursday of the event or earlier by special arrangement. Vendors are expected to stay for the duration of the festival and may begin break-down no sooner than 10pm Saturday. Break down must be completed by noon on Sunday. Vendors are required to ensure their space is cleared of trash and debris prior to final departure and that recyclables have been separated into available recycling containers.

For further information or clarification please contact:  
Julie Kerby at 540-550-5195 or Frazer Watkins 540-539-2054

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## 2009 Food Vendor Application

### Contact Information

Business Name: \_\_\_\_\_  
Contact Name(s): \_\_\_\_\_  
Street Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Cell: \_\_\_\_\_  
Email: \_\_\_\_\_  
Website: \_\_\_\_\_

### General

Event: Watermelon Park Fest 2009 at Watermelon Park  
Vendor Type: \_\_\_\_\_  
 New  Returning (number of years with us \_\_\_\_\_)  
Will you be using a generator?  Yes  No  
Are you a licensed mobile food vendor?  Yes (attach certificate)  No  
Do you carry liability insurance?  Yes (attach proof)  No (sign waiver)  
Estimated arrival time for set up? \_\_\_\_\_

### Menu

Please describe/list the type of foods and drinks you offer, or attach your menu.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Space and Fees

Each 12' x 20' space for 3 days of event, with 4 passes .....  \$550.00  
--OR-- discounted fee if paid in full by August 1, 2009.....  \$500.00  
Number of spaces: ..... X \_\_\_\_\_  
Total Due..... \$ \_\_\_\_\_

Please make checks payable to: Shepherd's Ford Productions, LLC  
Space fee is due with application NO LATER THAN Aug 15<sup>th</sup>, 2009.

For Office Use Only

Check number \_\_\_\_\_ Date Rec. \_\_\_\_\_ Space assigned \_\_\_\_\_

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## 2009 Food Vendor Waiver

Vendor Name: \_\_\_\_\_

Contact Name & Phone: \_\_\_\_\_

I the undersigned, certify that the information furnished on this application is true, to the best of my knowledge, and represents quality of items vended at the Watermelon Park Fest at Watermelon Park, Berryville, VA. I further agree that any items deemed "inappropriate" by the organizers of the event will be removed from the sales area, and that I will adhere strictly to the rules, conditions and guidelines of the festival.

Also, I hereby hold harmless and release the festival, Watermelon Park Campground and Shepherd's Ford Productions LLC, their agents, and/or employees, of any and all liability for damage, cost, injury or loss to any person or goods from any cause whatsoever, and further agree to indemnify the Watermelon Park Campground and Shepherd's Ford Productions LLC against any and all claims for damage, injury or loss arising out of or in connection with the use of the space or grounds of this festival or the display and/or sale of any merchandise by it.

I certify that I am legally qualified to conduct business in the State of Virginia and the County of Clarke as a certified mobile food vendor, and will comply with all laws and regulations as set forth by those entities.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date