

Shepherd's Ford Productions

20 Shepherds Ford Lane, Bluemont, VA 20135 office@shepherdsford.com

2009 Merchandise Vendor Information

Watermelon Park Fest

Thank- you for your interest in vending at our event. The event is being held September 24, 25 & 26, 2009, rain or shine. The gates will open at noon on the 24th and the last performance will be over prior to midnight the 26th. Vendors may be open for business anytime during this time frame and are expected to be open as much as possible between 12noon-11pm each day. No alcohol sales are permitted. Shepherd's Ford Productions reserves the right to restrict the sales of any items for any reason.

We Provide

The festival will provide two vending passes per approved applicant and vending space with lighting available; vendor must provide their own tent, table and chairs. Limited electrical hook up is available upon request; generators are not allowed in merchandise vending area. Small camper or car camping is allowed immediately behind vending tent. Beyond these measures Watermelon Park Campground and Shepherd's Ford Productions LLC assume no responsibility or liability for materials, equipment or other items brought by the vendor to Watermelon Park.

Compliance

The vendor is responsible for any and all compliance with local and state Tax and Health Department requirements. All vendors must secure an annual Clarke County business license. The application and fee are due in the Commissioner of Revenue's office before the event. For more information contact: Commissioner of Revenue – Clarke County at 540-955-5108, 101 Chalmers Court, Berryville, VA 22611. No

Set up and Removal

Vendors may begin set-up at 10:00 am on Thursday of the event or earlier by special arrangement. Vendors are expected to stay for the duration of the festival and may begin break-down no sooner than 10pm Saturday. Break down must be completed by noon on Sunday. Vendors are required to ensure their space is cleared of trash and debris prior to final departure and that recyclables have been separated into available recycling containers.

For further information or clarification please contact:
Julie Kerby at 540-550-5195 or Frazer Watkins at 540-539-2054

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2009 Merchandise Vendor Application

Contact Information

Business Name: _____
Contact Name(s): _____
Street Address: _____
City/State/Zip: _____
Telephone: _____ Cell: _____
Email: _____
Website: _____

General

Event: Watermelon Park Fest, September 24-26, 2009
Vendor Type: _____
 New Returning (number of years with us _____)
Will you be using a generator? Yes No
Do you carry liability insurance? Yes (attach proof) No (sign waiver)
Estimated arrival time for set up? _____

Menu

Please describe/list the type of merchandise you offer.

Space and Fees

Each 10' x 10' space for 3 days of event \$200.00
Number of spaces:X_____

Total Due.....	\$ _____
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Please make checks payable to: Shepherd's Ford Productions, LLC
Space fee is due with application NO LATER THAN Aug. 15th, 2009.

For Office Use Only

Check number _____ Date Rec. _____ Space assigned _____

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2009 Merchandise Vendor Waiver

Vendor Name: _____

Contact Name & Phone: _____

I the undersigned, certify that the information furnished on this application is true, to the best of my knowledge, and represents quality of items vended at Watermelon Park Fest at Watermelon Park, Berryville, VA. I further agree that any items deemed "inappropriate" by the organizers of the event will be removed from the sales area, and that I will adhere strictly to the rules, conditions and guidelines of the festival.

Also, I hereby hold harmless and release the festival, Watermelon Park Campground and Shepherd's Ford Productions LLC, their agents, and/or employees, of any and all liability for damage, cost, injury or loss to any person or goods from any cause whatsoever, and further agree to indemnify the Watermelon Park Campground and Shepherd's Ford Productions LLC against any and all claims for damage, injury or loss arising out of or in connection with the use of the space or grounds of this festival or the display and/or sale of any merchandise by it.

I certify that I am legally qualified to conduct business in the State of Virginia and the County of Clarke, and will comply with all laws and regulations as set forth by those entities.

Signature of Applicant

Date